



CRAFT SHOW: Sept. 22-23, 2018

CRAFTER / HOME BUSINESS APPLICATION

Fees: *Before August 1* - \$100.00 for each 10ft. x 10ft. space, \$115 for corner 10 X 10 corner requests (limited). The craft show is a 2-day outdoor event on grass, located at the Huntley Park District in Deicke Park, 12015 Mill St. Huntley, IL 60142. ***Register early! Price after August 1 – add \$25 per location***

Rules: Exhibitors provide their own tables, chairs, and tents / canopies to fit their space. Limited electrical is available for a fee of \$45.00 per booth.

Set-up: Set-up will occur from 7:30am to 9:15am on Saturday, September 22nd. We will email confirmation of your booth location the week of the Fest. *Booths may remain set-up overnight but no security will be on scene. Vendors are responsible for their belongings / items. Vehicles **must** be moved to the designated parking area by 9:30am – NO EXCEPTIONS!*

Take Down: All exhibitors are expected to keep their booths open from 10am – 5pm Saturday and 11am – 5pm on Sunday. All exhibitors are responsible for cleaning their area before leaving. **Due to pedestrian traffic, no vehicles will be allowed back into the park before 5:00pm, NO EXCEPTIONS.**

Booth Application

1. Please complete the application below and return it, on or before September 10, 2018, with your booth and any electrical fees.
2. You must list and describe all items for sale at your booth, (i.e., handmade wooden toys, dried or silk floral arrangements, etc.) **BE SPECIFIC**. The sale of silly string or any product similar thereto will not be allowed.
3. If you plan on selling food products **YOU MUST** contact the McHenry County Health Department for their rules and regulations. The McHenry County Health Department will be present.
4. If you want to give away an item, you must provide a detailed description of this item or items in the space below.
5. We will accept booth cancellations until August 15. After August 15, we will not refund any booth application fees.
6. RAIN: There will be **NO rain date**. All flyers will highlight that this event will be a rain or shine event. There will be no refunds for weather.
7. Completed applications will be accepted on a "first come, first served" basis. Completed applications with payment are then reviewed by the Huntley Fall Fest Committee. The Huntley Fall Fest Committee reserves the right to accept or decline any booth application. We will limit the amount of craft types to be fair to all other crafters. One home type business type per company will be allowed, i.e; Simply Homemade, Mary Kay, etc. The jewelry category will be weighted based on all other types of crafts.
8. For additional information, please call (847) 669-3180 ext. 394 or email huntleyfallfest@yahoo.com



PLEASE RETURN THIS APPLICATION WITH PAYMENT

Hold Harmless Agreement: I / we hereby request to enter the Huntley Fall Fest at our/our own risk and will conform to the rules and regulations of the event. I/we further agree that if any changes be occasioned, or loss or damage occurs from articles or persons that may enter, that I/we make no claim against the Huntley Festival Foundation aka Huntley Fall Fest, the Huntley Park District, its employees, organizers, sponsors, or any other persons associated with the Huntley Fall Fest and/or Huntley Park District, for any personal injury or property damage arising, occasion by or caused by any employee, representative or entry of mine. Furthermore, we shall assume responsibility for the damages sustained to the equipment, grounds, furniture and facilities resulting from the use of such and/or occupancy of said premises.

Please print or type all information.

Business Name: _____

Contact Name: _____

PLEASE NOTE: ALL APPLICATIONS MUST BE SIGNED FOR PROOF THAT YOU HAVE READ AND AGREED TO THE HOLD HARMLESS AGREEMENT.

Contact Signature: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

We will contact you via email for all details, updates and booth information.

Daytime Phone: _____ Evening Phone: _____

Description of item(s) for sale be specific:

Pictures are appreciated. To save cost and paper please email us your pictures. Include your Business Name in the Subject Line. Email to: huntleyfallfest@yahoo.com

NOTE: Register early! After AUGUST 1, price increases \$25.00 per location

Number of standard 10 x 10 booth space(s) requested: _____ x \$100.00 = _____

Corner Request _____ \$25.00 Electric requested _____ \$45.00 Total Enclosed \$ _____

*Make check payable to: **Huntley Fall Fest** / Mail to: **Attn: Huntley Fall Fest – Craft***

Huntley Fall Fest
12172 South RT 47
Box #148
Huntley, IL 60142